

**Minutes**

**6-24-02**

**7:30 am**

## **Durham Integrated Waste Management Advisory Committee**

Present: Merle Craig, acting chair; Tracy Wood, Richard Gallant, Guy Hodgdon, Mike Lynch, Jessie McKone, recorder

The minutes of 6-10-02 were corrected. A sentence in the fifth paragraph should read: Regarding the earlier Spring Clean Up this year, Mike said that the pick-up was done in 8 days compared to 11 days last year, even though the volume was more. It was noted that **minutes approval** should be done **before** sending the minutes out to the town council and to the general public.

Mike Lynch and Guy Hodgdon commended the committee members and volunteers on their commitment to goals and on their follow-through. The committee was described as a very effective group and the recent help with distribution of compost bins enabled the Public Works department to carry on with business as usual. This vote of confidence was well-received and appreciated. Guy also lauded the committee's accomplishments in a presentation to the Town Council at the June 17<sup>th</sup> meeting.

Mike Lynch presented a schematic design for the transfer station. This design will be sent to the DES for state approval in one week. The design incorporates some suggestions made by the employees of Public Works and the design retains the existing buildings. The addition of asphalt will be able to help control drainage and help to maintain a neater area. The concrete bunkers that will be used to burn brush will provide for improved fire safety and efficiency in eliminating the brush. Wood chips will be available to community members from the grinding of stumps that will be done. The State will scrutinize anything in the design that affects the environment. Some of the design, such as which recycling roll-off goes where, may be changed after the design gets approved. Bidding out on the project will take place shortly after the state approval process. Nothing will be kept on site and leaves will possibly be hauled to Epping. The Swap Shop structure will be a 20' x 30' structure with an 8' canopy off the back. Committee members would like input as to the interior design of the Swap Shop, particularly in regard to shelving. It was suggested that the Swap Shop structure be located as close to the bulky waste roll-off as possible. Traffic safety at the entrance could be enhanced by improved signage or a blinking yellow light. The plans submitted to the state will show several possible locations for possible future scales. It is challenging to locate scales so that people can weigh in **after** they have dropped off their recyclables and then circle around to weigh out again. Traffic flow will have to be studied and it may be possible that the proposed new fee schedule will turn out to be a more efficient way of charging the customers. This will receive further analysis.

The Household Hazardous Waste collection will be advertised via channel 22, downtown signage and the web-site. A flyer will be required to indicate what is and is not accepted. Guy will prepare this. The date is not definite yet, but it will be a Saturday in September.

Tracy reported that the Swap Shop routine of dating items works well and that a volunteer's "duties" would include arranging items neatly, and requesting that expired items be transferred to the bulky waste roll-off. The presence of volunteers is sending a positive message to the community. A tent would definitely be a help to provide some weather protection until the structure is erected.

Richard has some ideas to streamline next years compost bin distribution. He may develop a sample spreadsheet that could be used and will record thoughts so that they can be reviewed next

Spring (and not forgotten). He believes that residents may have a positive attitude toward this committee's work as a result of the interaction during "bin week". We're developing good PR.

We will continue to refine our plans for the Fall newsletter at the July 8<sup>th</sup> meeting. The theme for this newsletter might be toxics education. The following list shows even more possibilities for topics as well as names of people who have expressed interest in certain topics. Nothing is written in stone. Rough drafts will be needed sometime in September. Your summer homework might be a little research ! We will want to be able to get the newsletter in the mail during mid-October. Time has to be allowed for typing, printing, folding, addressing, etc., so final drafts might be needed by late September.

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|---|----------------------|
| 1. Toxic-free households/Avoiding toxics in hardware/grocery/department stores  | Julie ?              |
| 2. Highlight Durham business people who are doing good things for the environment   | Diana ?              |
| 3. Durham Police collecting old cell phones/ Cell phone pollution   |                      |
| 4. Durham's plans for fluorescent tube recycling and electronics/(freon) recycling  | Guy ?                |
| 5. What happens to glass, tires, textiles, TVs when recycled  | Merle ?              |
| 6. What waste services cost and how are they funded?  | Richard              |
| 7. What's happening with environmental education at our schools and at UNH  | Dale, Jessie, Julie? |
| 8. The new SWMF fee schedule/ how will revenues be used ?   | Mike ?               |
| 9. Compost bin update--winter tips; interview buyers ?  | Tracy                |
| 10. Swap Shop update--how to volunteer  | Tracy                |
| 11. Fall Clean Up info--one page ?  | Mike/Guy             |
| 12. Ask Public Works--questions from survey or FAQs   | Guy                  |
| 13. Construction and Demolition recycling update (part of Ask Public Works)   |                      |
| 14. More on precycling and reduction  |                      |
| 15. Summer conference summary   | Jessie/Merle         |
| 16. How to contact DIWMAC and submit information or ask questions   | Jessie               |
| 17. Directions to the Durham website and to the DIWMAC page   | Jessie               |
| 18. Reminder of grant funding being used for this publication   | Jessie               |
| 19. Reducing junk mail/magazines  | Diana/Jessie         |
| 20. What is hazardous waste ? A report on the recent collection of HHW.   | Richard              |
| 21. Thank you to landlords who helped in process of Spring Clean Up; reminder about getting "stuff" put out on first day of pick-up--explain process. | Annmarie ?           |

It was suggested that we reconnect with Blaine Cox, Oyster River Schools Business Mgr., at our August meeting.

The meeting was adjourned at 10:00am.